

Co-Exhibitor Information Form

If you have any co-exhibitor, please check the conditions below and submit this application form. If this form is not submitted, it will be assumed that you have no co-exhibitor.

We will count the number of exhibitors in accordance with international trade fair standards, with the aim of announcing correct information to visitors and the media.

As a result, the definition of co-exhibitors will be changed as follows. Only if the following conditions are met, applicants will be certified as a co-exhibitor. In addition, co-exhibitors will qualify to have their own exhibitor search page with some exceptions. However, if the co-exhibitor has its own booth by applying separately, the registration as a co-exhibitor will be deleted.

| Conditions | for ar | pproval | |
|------------|--------|---------|--|
| | | | |

- $\ensuremath{\textcircled{1}}$ The products / services of the co-exhibitors are on display at your booth.
- ② The staff of the co-exhibitors will be present at your booth throughout the fair period.

| Company name | | Contact | Contact person | | | |
|---|--|--|---|---|--|--|
| Co-exhibitor 1 | | | | | | |
| Company name | | | | | | |
| Address (Headquarters) | Postal code: | City: | | Country: | | |
| Tel (Headquarters) | | , | Web | · | | |
| Contact person (Mr. □ /Ms. | | Department | | Title | | |
| Tel (Contact) | | | E-mail | | | |
| | | | | | | |
| Address (Headquarters) | Postal code: | City: | | Country: | | |
| | | istributor / Wholesaler | ☐ Retailer | ☐ Governmental agency / Association / Embassy | | |
| Product categories *Please tick up to 3. □Planning, Design, CAD □Cutting, Spreading, CAM □Sewing Equipment □Embroidery, Printing, Laser design processing □Finishing, Laundry □Inspection, Testing □Home Sewing □Supplies, Accessories □Fiber, Sewing Products □Weaving, Knitting, Dyeing □Textiles, Fibers, Non-woven Fabrics □Automotive, Aircraft and Aerospace supplies related □Interiors, Furniture, Housing □Fashion Accessories, Household Goods □Sundry Industrial Textiles □IT - Information Technology □Distribution, Logistics □Facilities, Equipment, Environment □Information Services □Others () | | | | | | |
| Selling points to visitors (Please tick all that apply) 🗆 Online meeting available 🖂 Sustainable (ethical) | | | | | | |
| Co-exhibitor 2 | | | | | | |
| Company name | | | | | | |
| | | | | | | |
| Address (Headquarters) | Postal code: | City: | | Country: | | |
| Tel (Headquarters) | | | Web | | | |
| Contact person (Mr. □ /Ms. | | Department | | Title | | |
| Tel (Contact) | | | E-mail | | | |
| | | | | | | |
| Address (Headquarters) | Postal code: | City: | | Country: | | |
| | 11.7: | istributor / Wholesaler | ☐ Retailer | ☐ Governmental agency / Association / Embassy | | |
| Product categories *Please Planning, Design, CAD Finishing, Laundry Fiber, Sewing Products Automotive, Aircraft and Account Industrial Textiles Education and Human Res | □Cutting, Spreading, C □Inspection, Testing □Weaving, Knitting, Dy erospace supplies related □IT - Information Techr | □Home Sew reing □Textiles, Fi □ Interiors, F nology □ Distributio □ Informatio | ving ibers, Non-woven Fabri Furniture, Housing on, Logistics | □Embroidery, Printing, Laser design processing □Supplies, Accessories cs □Fashion Accessories, Household Goods □Facilities, Equipment, Environment □Others(| | |

^{*}If you are participating with more than 2 co-exhibitors, please copy and use this form.

JIAM 2024 OSAKA General terms & conditions

1. Application

Application must be made by submitting a duly completed and signed application form together with brochure of exhibits

Upon receipt of the application form, the organizer will send "Confirmation of your application for participation".

2. Application deadline

Application deadline is 26 April, 2024 or as soon as all space is sold out. Please contact the organizer for the application after this date.

3. Payment term

Upon receipt of the invoice issued by the organizer, the payment has to be made by the date on the invoice. Payment must be made by bank transfer in Japanese Yen to the bank designated bank account. All bank transfer fees, if any, are to be borne by the exhibitor. Without the full payment, the organizer reserves the right to refuse the participation.

4. Cancellation charge

Cancellation of all or part of the applied exhibition space will not be accepted. However, if the notice of cancellation is made in writing and the reason for cancellation is deemed unavoidable, the cancellation will only be accepted upon the payment of the following charge:

From the date of "Confirmation of your application for participation"

-Until 27 April, 2024: 50% of the total participation fee

-<u>From</u> 28 April, 2024: 100% of the total participation fee (and, if any, the reimbursement for the organizer's expenses caused by the cancellation)

This cancellation policy will also be applied to those exhibitors who find they are unable to obtain Japanese entry visas to attend the fair or unable to have their exhibits cleared through Japanese customs.

5. Booth allocation

The booth location will be decided only after the full payment of the participation fee is received by the organizer. No proposal or request for booth location stand valid until the payment is completed. The organizer may change the location when it is necessary after the notification to the exhibitor.

6. Subletting / exchanging of the booth space

Without the approval from the organizer, the exhibitor cannot sublet, sell, give all or part of the booth space to the third party nor exchange the aforementioned space with the third party. If an unapproved conduct is found, the participation in the fair may be deemed invalid.

7. Joint exhibitor (Co-exhibitor of primary exhibitor) modified in 2022

We will count the number of exhibitors in accordance with international trade fair standards, with the aim of announcing correct information to visitors and the media. As a result, the definition of co-exhibitors will be changed as follows. Only if the following conditions are met, applicants will be certified as a co-exhibitor. In addition, co-exhibitors will qualify to have their own exhibitor search page with some exceptions. However, if the co-exhibitor has its own booth by applying separately, the registration as a co-exhibitor will be deleted. This difinition is applied for sister companies of the primery exhibitor.

Conditions for approval

- ① The products / services of the co-exhibitors are on display at your booth.
- ② The staff of the co-exhibitors will be present at your booth throughout the fair period.

8. Prohibited conducts of exhibitor

Exhibits, decorations and any other materials belonging to the exhibitor should be confined within the booth space. Promotional activities such as handing out of brochures and samples, questionnaire surveys, demonstrations are prohibited beyond his / her own applied booth space.

9. Indemnification

It is the exhibitor's liability in case his / her personnel or contractors cause damage to other exhibitors' stands, exhibits, organizer's facilities, exhibition hall facilities or visitors.

10. Insurance

The organizer recommends that the exhibitor will cover insurance on exhibits against any and all incidents for the whole period from move-in to move-out.

11. Cancellation or postponement of the fair

[Natural and man-made disasters, etc.]

The organizer may cancel or postpone the fair because of natural and man-made disasters, disease occurrence and any other cause beyond control. In the case of cancellation, the remaining balance of participation fee after deduction of necessary expenses shall be refunded to the exhibitor; the organizer is not liable for any other damages and financial

[Other reasons]

If the fair is judged to fail to have the desired success for the exhibitors, the organizer may postpone or cancel the fair. An appropriate explanation will be forwarded to the exhibitors two months prior to the fair date. In such case, the charges paid by the exhibitor will be returned without delay.

However, the organizer will not be liable for any other compensation for the exhibitor's expenditure or damages incurred.

12. Move-in / out of the exhibits and stand construction

The details will be explained in the exhibitor manual which will be delivered two months prior to the fair.

13. Observance of disaster safety regulations

Exhibitors must conform to all disaster safety regulations in force at the exhibition site

14. Restoration of rented space to original condition

At the end of the fair, exhibitor is responsible for returning the rented space and any rented installations to their condition before occupation or use by the exhibitor. If the exhibitor does not carry out the necessary restoration, the organizer will have it done it and necessary cost will be charged to the exhibitor.

15. Visa application

A visa assistance service is available for exhibitors when the full payment of the participation fee and the fee of issuing invitation letter are confirmed. The maximum number of persons to be applied for is 3 persons per booth. In case of reissuing and re-posting of invitation letters, additional fees (non-refundable) will be charged. The organizer will not be responsible for rejected applications in any cases.

16. Bonded exhibits

The fair venue is not a bonded exhibition site. If you wish to exhibit goods transported from overseas, follow appropriate importing step, like using ATA Carnet, etc.

17 Customs clearance

The organizer will provide appropriate services to exhibitors for the procedure of customs clearance in Japan. However, the organizer will not accept any liability whatsoever even if the exhibits fail to be cleared

18. For sale of exhibited items

Sales of exhibits / goods are not allowed at JIAM 2024. However, exhibitors who wish sell books and printed matter, and small items, such as sundry sewing items can be considered by advanced declaration and consulting with JIAM Desk.

19. Protection of the industrial property right

For products, services, technologies and the like for which the right of patent, utility model, design and trademark is to be protected, the exhibitor is requested to take necessary procedures for protection at the Japanese Patent Office prior to the fair. When making an application for participation, the exhibitor is also requested to confirm that his / her exhibit does not infringe on the right of the third party. The organizer will reserve the right to reject the participation in case of the infringement.

In addition, the organizer has the right to refuse participation of the exhibition and / or remove the exhibits in the following cases.

[A product with the expired intellectual property rights]

In case original right holder continuously produces the product, the organizer shall respect the right of the original manufacturer.

Thus, the product produced by third party will be prohibited or removed from the fair.

20. Exclusion of liability of the organizer

The exhibitor agrees to observe this general terms & conditions, rules and regulations (including exhibitor manual) issued by the organizer. The organizer may add or amend regulations for the smooth operation of the fair by written notice or the exhibitor manual. The organizer may refuse the exhibitor who breaks the regulations. In such case, charges already paid are not refundable.

When the organizer judges an exhibit is not suitable for the scope of the fair, the organizer may refuse such exhibit.

The organizer will hire the security company and make his best effort for the safety of the exhibition hall during move-in / out and the fair period. However, the organizer is not liable for the damage or loss of the exhibits.

21. Commercial transactions

The organizer have no responsibility whatsoever for any kinds of agreements entered into during JIAM 2024.

22. Governing law

The exhibition contract shall be governed by, and construed and interpreted in accordance with the laws of Japan.

23. Jurisdiction

In case any disputes arise out of or in connection with the exhibition contract, the Tokyo District Court in Japan shall have the sole and exclusive jurisdiction.

[Visual and sound recordings]

The organizer and JIAM Desk are entitled to make, or to have made on their behalf, visual and sound recordings, as well as sketches of exhibition stands or individual exhibits, for the purposes of documentation or for their own publications. This also applies to any persons included in such recordings.

[Privacy policy]

Your personal data may be used for the purpose of providing information on fairs / magazines and related services of the organizer and JIAM Desk as well as on products and services provided by exhibitors and sponsors. We will utilize your data for no other purposes. The personal information received will be kept under our strict control and management.

For enquiry of privacy policy E-mail. info@jasma.or.jp